**Code of Ethics:**

Volunteers at RLAFC are expected to adhere to the following Code of Ethics:

* To maintain confidentiality with respect to confidential or proprietary information relating to patients, volunteers, board members, and staff.
* To act honestly, truthfully, and with integrity in all interactions with RLAFC staff, patients, and other volunteers.
* To follow RLAFC volunteer guidelines and, when unsure about policies, seek advice/counsel from the clinic director or volunteer coordinator.
* To be sincere within their capacity as a volunteer and believe in the value of a job well done.
* To maintain the dignity of RLAFC in the public.
* To understand the function of the RLAFC staff and other volunteers maintaining a smooth working relationship with them and stay within the boundaries of their volunteer responsibilities.
* To give constructive feedback to improve the effectiveness of RLAFC.
* To inform the volunteer coordinator of any change in address, telephone number, or other related volunteer information.
* To respect the diversity and uniqueness of the individuals within RLAFC.
* To be responsible, transparent, and accountable for all of their actions.
* To help improve the accountability, transparency, ethical conduct and effectiveness of RLAFC.